

Organization Background

Alaska Eating Disorders Alliance provides help and inspires hope by engaging our diverse communities in education, advocacy, and support for Alaskans affected by eating disorders. AKEDA is a 501(c)3 nonprofit working year-round for Alaskans to thrive in supportive, informed communities with access to effective, compassionate treatment for eating disorders.

Position: Education Lead

Status: Contracted, \$60/hour, 25-30 hours/week through December 2025. This position works regular business hours but must be available some evenings or weekends to represent AKEDA when circumstances arise. Total compensation not to exceed \$60,000.

Location: Must be an Alaska resident. Remote work possibilities and some travel required.

Reports to: Executive Director

How to Apply: Submit a resume, cover letter, and three references with contact information via email to jobs@akeatingdisordersalliance.org with the subject line: "Education Lead Position Opening". This position is open until filled, with the first review of applications beginning March 1.

Position Summary

The Education Lead will build upon a strong foundation with AKEDA's statewide partner network to bring a next level of impact in reducing eating disorders in Alaska through Youth Mental Health Prevention Programming. This position will be trained in Be Real USA and Embrace Kids evidence-based curricula on body confidence for middle and high school students, and will provide training to educators and parents statewide to offer these programs. This position will build partnerships to ensure these programs will be implemented in schools and youth organizations. This position has a direct hand in creating thought-change in education systems that will help adolescents develop positive self-beliefs and experience increased body appreciation and improved self-esteem, happiness, and mental health.

This is a grant-funded contractual position which will support AKEDA in delivering Youth Prevention Programming. Additional grant funds allocated to support the Education Lead are pending status, meaning there is the possibility of extending/adapting this position into 2026 and beyond.

This position will:

- Deliver education to interested organizations/groups
- Identify and develop partnerships with new groups for outreach and education, including schools and youth organizations throughout Alaska

- Work in collaboration with the Executive Director on outreach and ensuring goals are met or exceeded.
- Perform work as an AKEDA team member and continue to foster a culture of collaboration and excellence
- Ensure grant performance measures are met
- Support AKEDA in specific identified aspects of grants management, including data collection and post-project narrative.
- Manage a post-project external program evaluation

Minimum Requirements

- Proven written and verbal communications skills.
- Persuasive and clear communicator with excellent interpersonal skills.
- Literacy in Google Workspace and Adobe Acrobat.
- Competent technology skills to manage videoconferences
- Knowledge of Alaska's cultures
- Bachelor's degree

Preferred Qualifications

- Past success working in collaboration with diverse groups of people.
- Self-directed, commitment to excellence, and an ability to plan and implement short- and long-term goals.
- Experience in Alaska middle and high school programs and/or experience as a leader in youth organizations.
- Experience delivering educational content and building partnerships.
- Ability to establish trust with others holding a wide range of beliefs, experiences, lifestyles, and practices.
- Master's degree

Physical Requirements

- Job is performed in a home office setting with extended periods of sitting, exposure to computer screens, and may require extensive use of a computer, keyboard, and mouse. The work described herein is primarily modern office work.
- Occasional lifting, moving, and carrying.